

Application

You are about to begin the application.

1. Be sure to complete all fields.
2. If the question allows for only one answer, you will not be able to check multiple answers.
3. Save this to your local device before you begin.
4. Use Adobe Acrobat Reader to complete this form. This link will guide you through downloading the most recent version of Adobe Reader. If already installed on your device, this is not necessary to repeat.
 - a. <https://get.adobe.com/reader/>
5. Adobe Acrobat Reader has a feature where you can build a signature, then place it wherever we request your signature.
 - a. <https://helpx.adobe.com/reader/using/sign-pdfs.html>
 - b. Once you have added a signature, it will be available for any other documents you complete that require signatures.
 - c. Each time you add the signature, Adobe will force you to save the document.
6. Start on the first page and work through all pages until you are at the end page, where there is a submit button. Click submit to:
 - a. Verify you have completed required fields.
 - b. Send an email with this PDF form attached to ApplyLCSO@sheriffleefl.org
7. If you have questions about the success of transmission or any part of this application, please call 239-477-1323.

When you are Finished:

Finalize The Application and Send to Lee County Sheriff's Office

1. Have you gone through all of the pages a couple of times, making sure you are satisfied with what you are submitting?
2. Have you completed all required fields?
3. Please click the submit button below.

Carmine Marceno
Sheriff



State of Florida
County of Lee

"Proud to Serve"

VOLUNTEER APPLICATION

Thank you for your interest in the Lee County Sheriff's Office.

Please complete the application in its entirety. If something does not apply, please write N/A acknowledging that you have read the question and it does not apply to you.

At a later date, during the application process, you will need to provide **ORIGINALS** of the following documents if applicable. Human Resources will notify you when you are to provide these.

| | |
|--|---|
| <input type="checkbox"/> Valid Driver's License or State Issued ID | <input type="checkbox"/> All Military discharge(s) documents, including but not limited to DD-214 (Service-2 or Member-4 copy), DD-256, or NGB22. In the absence of a DD214, provide Military Enrollment documents |
| <input type="checkbox"/> Social Security Card | <input type="checkbox"/> Have all documents from another country translated by a certified translator. |
| <input type="checkbox"/> Birth Certificate. Must be from Vital Statistics. If from another country, must be translated by a certified translator. | |
| <input type="checkbox"/> Naturalization papers or Permanent Resident Card | |
| <input type="checkbox"/> United States Passport (Expired passports not accepted) | |

Complete the application, then email it to ApplyLCSO@sheriffleefl.org; mail; or submit your application to Human Resources, Lee County Sheriff's Office, 14750 Six Mile Cypress Parkway, Fort Myers, FL 33912.

Sincerely,

Carmine Marceno, Sheriff



"The Lee County Sheriff's Office is an Equal Opportunity Employer"
14750 Six Mile Cypress Parkway • Fort Myers, Florida 33912-4406 • (239) 477-1000

Carmine Marceno
Sheriff



State of Florida
County of Lee

"Proud to Serve"

IMPORTANCE OF HONESTY STATEMENT

The Lee County Sheriff's Office is seeking applicants who demonstrate certain characteristics. Honesty is the most important characteristic you must demonstrate. It is extremely important that you are completely honest in all of your answers. **The importance of honesty as you complete paperwork and during all interviews cannot be overemphasized. Failure to respond to any question truthfully, whether orally or in writing, will result in disqualification. Many applicants have been disqualified for dishonesty.** While filling out documents, you are cautioned to take your time, to be thorough, and to be specific in all your answers. If you have any doubt in your mind concerning a particular question or if you are unsure whether to include certain information, the answer is "Yes"; include it.

You may think that something you have done will disqualify you from further consideration; it may or may not. What will certainly disqualify you is lying or distorting the truth.

Applicant's interviews may be recorded.

COLLECTION AND USE OF SOCIAL SECURITY NUMBERS

Effective October 1, 2007, in accordance with FSS 119.071, the Lee County Sheriff's Office may collect Social Security numbers for the following purposes:

- Application Process – for the purpose of collecting information related to background investigations, to include fingerprints, NCIC/FCIC checks, verification of employment, local and state records checks, clarification for duplicate names, verification of Military Service.

ACKNOWLEDGMENT:

I, _____,
do solemnly attest that I have read and agree to the above information.

Applicant's Signature: X _____

Print Applicant's Name: X _____

Date: X _____



"The Lee County Sheriff's Office is an Equal Opportunity Employer"
14750 Six Mile Cypress Parkway • Fort Myers, Florida 33912-4406 • (239) 477-1000



**LEE COUNTY SHERIFF'S OFFICE
VOLUNTEER APPLICATION FORM**

Date Received: _____

Rev 7/27/2021 Office Use Only

The Sheriff's Office is an Equal Employment Opportunity Employer. We consider applicants for all positions without regard to race, national origin, sex (including gender identity and expression, sexual orientation, and pregnancy), age, disability, marital status, religion or any other legally protected status.

This application shall become the property of the Sheriff's Office and the information received in the application process are public record, pursuant to Florida State Statute 119.071

Volunteer Position Desired: ☐ Civilian Support Unit ☐ Chaplain ☐ Internship

1. Full Name (Last, First, Middle, Suffix): _____

2. Social Security Number: _____

3. Date of Birth: _____ Place of Birth: _____ Country: _____

4. Aliases: List all other names you have used including circumstances and time periods you used them (for example: maiden name, former names, aliases, or nicknames): _____

5. Are you a U.S. citizen? ☐ Yes ☐ No Naturalization Date: _____ Permanent Resident Card: ☐

6. Current Address: _____

☐ Full Time ☐ Part Time Approximate Number Months in Florida: _____ From/To: _____

Phone Number(s) _____

Email Address: _____

Marital Status: ☐ Married ☐ Divorced ☐ Single

7. Spouse's Name: _____

Current Address: _____

Phone Number(s): _____

Email Address: _____

| 8. | Driver's License Number | State | Date Expires | Restrictions |
|----|-------------------------|-------|--------------|--------------|
| | | | | |

9. Do you hold or have you ever held a driver's license in another state? ☐ Yes ☐ No

Please list license number (if known), state, name used, approximate date: _____

10. Have you ever been denied issuance of a driver's license or have you ever had a license suspended or revoked? ☐ Yes ☐ No Details: _____

11. College/University, Trade, Vocational, Business or Military Education (Include school, address, dates attended, if you graduated, and type of diploma): _____

12. Current Employer: _____
 Address: _____
 Phone(s): _____
 Dates Worked: From: _____ To: _____
 Title/Position: _____ Supervisor Name: _____

13. Have you ever been a volunteer in any capacity for a law enforcement agency, i.e. Explorer, Auxiliary, Internship? ☐ Yes ☐ No If yes, please provide Agency name, year(s), and position held: _____

14. Have you ever been a volunteer in any capacity for an organization other than a law enforcement agency? ☐ Yes ☐ No If yes, please provide the organization's name, year(s) and position held: _____

15. Have you ever enlisted for active or reserve duty in the Armed Forces of the United States? ☐ Yes ☐ No

| Branch | Rank | From | To | Discharge Type | Active? |
|--------|------|------|----|----------------|---------|
| | | | | | |
| | | | | | |

16. Do you currently possess a concealed carry permit in any state? ☐ Yes ☐ No List state(s): _____

17. Have you ever received a ticket or been charged with a traffic violation (excluding parking tickets)? ☐ Yes ☐ No Give details, including ticket date, city, department, charge/offense, and disposition/result: _____

18. Have you ever been arrested, charged or received a notice or summons to appear for any criminal violation, regardless if the record was sealed or expunged? ☐ Yes ☐ No Details: _____

19. Have you ever been fingerprinted for any reason (arrest, job application, military, etc.)? ☐ Yes ☐ No Details: _____

20. In the past ten (10) years, have you EVER possessed, used, bought, sold, delivered, made/grown, packaged/weighed what you knew, or believed to be, **an illegal substance/drug including synthetic drugs**? ☐ Yes ☐ No

If you answered yes, please list all drugs and check **ALL** yes or no boxes.

| Drug | First Used MM/YY | Last Used MM/YY | # of Times Used | Bought | | Sold | | Delivered | | Made / Grown | | Weighed/ Packaged | |
|------|---------------------|--------------------|--------------------|--------|----|------|----|-----------|----|--------------|----|-------------------|----|
| | | | | Yes | No | Yes | No | Yes | No | Yes | No | Yes | No |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |

21. In the past ten (10) years, have you EVER possessed, used, bought, sold, delivered, packaged/weighed what you knew, or believed to be, **prescription drugs for non-medical purposes**? ☐ Yes ☐ No

If you answered yes, please list all drugs and check **ALL** yes or no boxes.

| Drug | First Used MM/YY | Last Used MM/YY | # of Times Used | Bought | | Sold | | Delivered | | Weighed/ Packaged | |
|------|---------------------|--------------------|--------------------|--------|----|------|----|-----------|----|-------------------|----|
| | | | | Yes | No | Yes | No | Yes | No | Yes | No |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |

Applicant Signature: _____ Date: _____



LEE COUNTY SHERIFF'S OFFICE APPLICANT REFERRAL FORM

| | | | |
|--|--|--------------------------|---------------------------------|
| Applicant's Name: | | Date: | |
| How Did You Learn About This Vacancy? | | | |
| <input type="checkbox"/> | Social Media: <input type="checkbox"/> Facebook <input type="checkbox"/> Instagram <input type="checkbox"/> Twitter <input type="checkbox"/> YouTube Other: | | |
| <input type="checkbox"/> | Referred by LCSO member name: | | |
| <input type="checkbox"/> | Radio: | T.V.: | Job/Career Websites: |
| <input type="checkbox"/> | Walk-In | | |
| <input type="checkbox"/> | Called Human Resources for Job Openings | | |
| <input type="checkbox"/> | Web – Lee County Sheriff's office internet web site | | |
| <input type="checkbox"/> | Criminal Justice Academy | | |
| <input type="checkbox"/> | College/University | | |
| <input type="checkbox"/> | High School/Technical School | | |
| <input type="checkbox"/> | Government Employment Agency: | | |
| <input type="checkbox"/> | Minority Group Organization: | | |
| <input type="checkbox"/> | Professional Publication/Magazine: | | |
| <input type="checkbox"/> | Job Fair | Where: | |
| Ethnic/National Origin | | | |
| <input type="checkbox"/> | Black / African American | <input type="checkbox"/> | White |
| <input type="checkbox"/> | Hispanic / Latino | <input type="checkbox"/> | Asian |
| <input type="checkbox"/> | Native Hawaiian / Pacific Islander | | American Indian / Alaska Native |
| <input type="checkbox"/> | Two or More Races: | | |