



Before the Sheriff can proceed with a levy, the following must be received from the levying creditor;

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**For Levy on Personal Property:**

1. **WRIT OF EXECUTION** either on docket with the Sheriff's Office prior to October 1, 2001 or a newly issued Writ of Execution.
2. **INSTRUCTIONS FOR LEVY** specifically described property to be levied upon. If a specific description is unknown, or impossible to levy, the plaintiff or his/her attorney or agent must accompany the officer to the levy site to point out and inventory specific property and have the inventory signed, dated and made a part of the Instructions for Levy as Exhibit "A" describing the real property.
3. Sufficient cost deposit:
  - \$2,500.00 for automobiles
  - \$1,800.00 to \$3,000.00 for vessels.
  - \$10,000.00 to \$30,000.00 for levy on inventory of a business or residence. Price depends on amount of inventory.
4. Addresses of all parties.
5. Affidavit as required by Florida Statutes, Section 56.27 (4) (a) (b) (c).
6. Copy of Final Judgment.
7. Copy of registration as proof of ownership.
8. Copy of Judgment Lien Certificate.

**For Levy on Real Property:**

1. **WRIT OF EXECUTION** either on docket with Sheriff's Office prior to October 1, 2001 OR a newly issued **Writ of Execution**.
2. **INSTRUCTIONS FOR LEVY** with a complete legal description of the real property to be levied upon.
3. Sufficient cost deposit:
  - \$1,500.00 for a short legal description containing no more than 10 lines.
  - \$1,700.00 for more lengthy legal descriptions.
4. Addresses of all parties.
5. Affidavit as required by Florida Statutes, Section 56.27 (4) (a) (b) (c).
6. Copy of Final Judgment.
7. Copy of Deed
8. Title Search

